

**REQUEST FOR QUOTATION  
 WEST VIRGINIA DIVISION OF NATURAL RESOURCES – PARKS & RECREATION  
 NORTH BEND STATE PARK – HVAC IN EIGHT (8) CABINS**

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**Pricing Page  
 Exhibit A**

Name of Vendor:

JPB Services LLC

Address of Vendor:

258 Middleville Rd  
 Bridgeport, WV 26330

Phone Number of Vendor:

304-203-2060

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to vendors, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

**Base Bid**

The Base Bid shall consist of construction of the facility and related work described in the drawings and specifications. **Total Base Bid** shall be indicated in the space below.

**Total Base Bid:** Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in figures.

\$ 57,330<sup>00</sup>

**Total Base Bid:** Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in words.

FIFTYSEVEN THOUSAND THREE HUNDRED THIRTY DOLLARS AND 00 CENTS

# **JPB SERVICES LLC**

**Heating & Air conditioning /Geothermal**

304-844-0807 258 Middleville Rd. Bridgeport WV 26330

304-203-2060

WV032901

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**BUYER: ANGELA NEGLEY**

**SOLICITATION NUMBER: ARFQ DNR19\*84**

**BID CLOSING DATE: 01/22/2019**

**BIDCLOSING TIME: 1:30 PM, EST**

**FAX NUMBER: 304-558-2156**

65

**6. BID SUBMISSION:** All bids must be submitted electronically through wvOASIS or signed and delivered by the Vendor to the Property and Procurement Office at the address listed below on or before the date and time of the bid opening. Any bid received by the Property and Procurement Office is considered to be in the possession of the Office and will not be returned for any reason. The Property and Procurement Office will not accept bids, modification of bids, or addendum acknowledgment forms via e-mail. Acceptable delivery methods include electronic submission via wvOASIS, hand delivery, delivery by courier, or facsimile.

The bid delivery address is:

West Virginia Division of Natural Resources  
Property and Procurement Office  
324 4<sup>th</sup> Avenue  
South Charleston, WV 25303

A bid that is not submitted electronically through wvOASIS should contain the information listed below on the face of the envelope or the bid may be rejected by the West Virginia Division of Natural Resources.:

**SEALED BID:**  
BUYER: Angela Negley  
SOLICITATION NUMBER: ARFQ DNR19\*84  
BID CLOSING DATE: 01/22/2018  
BIDCLOSING TIME: 1:30 p. m., EST  
FAX NUMBER: 304-558-2156  
65

The Property and Procurement Office may prohibit the submission of bids electronically through wvOASIS at its sole discretion. Such a prohibition will be contained and communicated in the wvOASIS system resulting in the Vendor's inability to submit bids through wvOASIS. Submission of a response to an Expression or Interest or Request for Proposal is not permitted in wvOASIS.

**For Agency Request For Proposal ("ARFP") Responses Only:** In the event that Vendor is responding to a request for proposal, the Vendor shall submit one original technical and one original cost proposal plus convenience copies of each to the Property and Procurement Office at the address shown above. Additionally, the Vendor should identify the bid type as either a technical or cost proposal on the face of each bid envelope submitted in response to a request for proposal as follows:

**BID TYPE:**  
 Technical  
 Cost



**State of West Virginia  
Request For Quotation  
Construction**

**Procurement Folder :** 526514

**Document Description :** Parks - North Bend State Park Cabin HVAC Improvements

**Procurement Type :** Agency Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2018-12-10	2019-01-22 13:30:00	ARFQ 0310 DNR1900000084	1	Draft

SUBMIT RESPONSES TO:	VENDOR
BID RESPONSE DIVISION OF NATURAL RESOURCES PROPERTY & PROCUREMENT OFFICE 324 4TH AVE SOUTH CHARLESTON WV 25303-1228 US	Vendor Name, Address and Telephone

**FOR INFORMATION CONTACT THE**  
 Angela W Negley  
 (304) 558-3397  
 angela.w.negley@wv.gov  
 304-558-2165

Signature X *Jim Blew* FEIN # 41-2221617 DATE 1-22-19

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.: ARFQ DNR19\*084

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:  
(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input type="checkbox"/> Addendum No. 1            | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

JPB Services LLC  
Company

Jim Blais  
Authorized Signature

1-16-19  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)**

**1. CONTRACTOR'S LICENSE:** W. Va. Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. W. Va. Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. If an apparent low bidder fails to submit a license number in accordance with this section, the Property and Procurement Office will promptly request by telephone and electronic mail that the low bidder and the second low bidder provide the license number within one business day of the request. Failure of the bidder to provide the license number within one business day of receiving the request shall result in disqualification of the bid. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: JPB Services LLC  
Contractor's License No.: WV-032901

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document.

**2. DRUG-FREE WORKPLACE AFFIDAVIT:** W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit an affidavit that the Vendor has a written plan for a drug-free workplace policy. If the affidavit is not submitted with the bid submission, the Property and Procurement Office shall promptly request by telephone and electronic mail that the low bidder and second low bidder provide the affidavit within one business day of the request. Failure to submit the affidavit within one business day of receiving the request shall result in disqualification of the bid. To comply with this law, Vendor should complete the enclosed drug-free workplace affidavit and submit the same with its bid. Failure to submit the signed and notarized drugfree workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, within one (1) business day of being requested to do so shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

**2.1. DRUG-FREE WORKPLACE POLICY:** Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

**3. DRUG FREE WORKPLACE REPORT:** Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the public authority shall be

**Subcontractor List Submission (Construction Contracts Only)**

Bidder's Name: JPB Services LLC

Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.
NO SUBCONTRACTORS	

Attach additional pages if necessary.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Jim Blair member  
(Name, Title)

Jim Blair member  
(Printed Name and Title)

258 middleville rd BRIDGEPORT WV 26330  
(Address)

304-203-2060 / 304-423-8700  
(Phone Number) / (Fax Number)

JPBserviceswv@gmail.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

JPB Services LLC  
(Company)

Jim Blair member  
(Authorized Signature) (Representative Name, Title)

Jim Blair member  
(Printed Name and Title of Authorized Representative)

1-18-19  
(Date)

304-203-2060 / 304-423-8705  
(Phone Number) (Fax Number)



**ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.: ARFQ DNR19\*84**

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**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

*(Check the box next to each addendum received)*

<input checked="" type="checkbox"/>	Addendum No. 1	<input type="checkbox"/>	Addendum No. 6
<input type="checkbox"/>	Addendum No. 2	<input type="checkbox"/>	Addendum No. 7
<input type="checkbox"/>	Addendum No. 3	<input type="checkbox"/>	Addendum No. 8
<input type="checkbox"/>	Addendum No. 4	<input type="checkbox"/>	Addendum No. 9
<input type="checkbox"/>	Addendum No. 5	<input type="checkbox"/>	Addendum No. 10

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JPB Services LLC  
Company

Jim Blew  
Authorized Signature

1-18-19  
Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.

**REQUEST FOR QUOTATION  
WEST VIRGINIA DIVISION OF NATURAL RESOURCES – PARKS & RECREATION  
NORTH BEND STATE PARK – HVAC IN EIGHT (8) CABINS**

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Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: ZACH LOSH

Telephone Number: 304-629-7192

Fax Number: 304-423-8705

Email Address: JPBserviceswv@gmail.com

Agency Dept. of Natural Resources  
REQ.P.O# DNR1900000084

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, JPB Services LLC  
of 258 Middleview Road, Bridgeport, WV 26330, as Principal, and Ohio Farmers Insurance Company  
of P. O. Box 5001, Westfield Center, OH, a corporation organized and existing under the laws of the State of Ohio  
with its principal office in the City of Westfield Center, as Surety, are held and firmly bound unto the State  
of West Virginia, as Oblige, in the penal sum of Five Percent of Total Amount Bid (\$ 5%) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
DNR1900000084: Parks-North Bend State Park Cabin HVAC Improvements

**NOW THEREFORE,**

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Oblige may accept such bid, and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and each of them as are corporations have caused their corporate seals to be affixed hereunto and these presents to be signed by their proper officers, this 22nd day of January, 20 19.

Principal Corporate Seal

JPB Services LLC

(Name of Principal)

By James P. Blawie  
(Must be President or Vice President)

Pres.  
(Title)

Surety Corporate Seal

Ohio Farmers Insurance Company

(Name of Surety)

Robin M. Duller  
Attorney-in-Fact

**IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.**



WV-72

Approved / Revised 08/01/15

State of West Virginia  
Purchasing Division

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**CERTIFIED DRUG-FREE WORKPLACE REPORT COVERSHEET**

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In accordance with *West Virginia Code* § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified below in the Required Report Content section.

**Instructions:** Vendor should complete this coversheet, attach it to the required report, and submit it to the appropriate location as follows: For contracts more than \$25,000, the report should be mailed to the West Virginia Purchasing Division at 2019 Washington Street East, Charleston, WV 25305. For contracts of \$25,000 or less, the vendor should mail the report to the public authority issuing the contract.

**Contract Identification:**

Contract Number: AREQ 0310 DNR 1900000084

Contract Purpose: Replace HVAC

Agency Requesting Work: DNR

**Required Report Content:** The attached report must include each of the items listed below. The vendor should check each box as an indication that the required information has been included in the attached report.

- Information indicating the education and training service to the requirements of *West Virginia Code* § 21-1D-5 was provided;
- Name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- Average number of employees in connection with the construction on the public improvement;
- Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

**Vendor Contact Information:**Vendor Name: JPB Services LLCVendor Telephone: 304-203-2066Vendor Address: 258 Middletown Rd  
Bridgport, WV 26335Vendor Fax: 304-423-8705Vendor E-Mail: JPB Services WV@gmail.com

WV-73  
Approved / July 7, 2017



**State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5**

**STATE OF WEST VIRGINIA,**  
**COUNTY OF Taylor, TO-WIT:**

I, Jim Blair, after being first duly sworn, depose and state as follows:

- 1. I am an employee of JPB Services LLC; and,  
(Company Name)
- 2. I do hereby attest that JPB Services LLC  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Jim Blair  
 Signature: Jim Blair  
 Title: member  
 Company Name: JPB Services LLC  
 Date: 1-18-19

Taken, subscribed and sworn to before me this 18 day of January, 2019.

By Commission expires January 10<sup>th</sup> 2023

(Seal)

Rebecca L. Green  
 (Notary Public)



STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: JPB Services LLC

Authorized Signature: Jim Blair Date: 1-18-19

State of West Virginia

County of Taylor, to-wit:

Taken, subscribed, and sworn to before me this 12 day of January, 2019

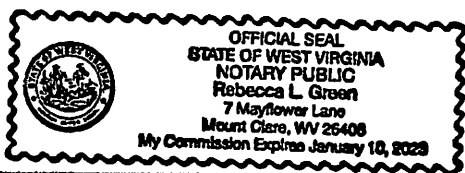
My Commission expires January 10<sup>th</sup>, 2023

**AFFIX SEAL HERE**

**NOTARY PUBLIC**

Rebecca L. Green

*Purchasing Affidavit (Revised 01/19/2018)*



**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: ARFQ DNR19\*84**

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- |                                     |                |                          |                 |
|-------------------------------------|----------------|--------------------------|-----------------|
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JPB Services LLC  
Company

Jim Blawie  
Authorized Signature

1-18-19  
Date

**NOTE:** This addendum acknowledgement should be submitted with the bid to expedite document processing.



# **JPB SERVICES LLC**

Heating & Air conditioning /Geothermal

304-844-0807 258 Middleville Rd. Bridgeport WV 26330

304-203-2060

WV032901

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**WVDNR**

**RE: NORTHBEND STATE PARK**

**1/15/2019**

**HVAC BID**

**THE FOLLOWING INFORMATION IS PROVIDED AS AN ALTERNATE  
TO THE TRANE EQUIPMENT SPECIFICATION PROVIDED IN THE BID PACKET.**

**COMFORTMAKER 95% 60,000 BTU M#N9MSE0601714A  
COMFORTMAKER 95% 40,000 BTU M# N9MSE0401410A  
COMFORT MAKER EVAPORATOR COIL M# ENH4X24L17A  
COMFORTMAKER EVAPORATOR COIL M# ENH4X30L17A  
COMFORTMAKER HEATPUMP M# CSH624GKA 16 SEER  
COMFORTMAKER HEATPUMP M#CSH630GKA 16 SEER**

**THIS EQUIPMENT IS EQUAL TO AND MAY EXCEED THE  
CURRENT SPECIFICATIONS AS PROVIDED**

**THANK YOU  
FRANK FOLIO**

**“QUALITY WORK AT A FAIR PRICE BEATS BAD WORK AT ANY PRICE”**